

November 2021

Dear Parent/Guardian,

By providing a stimulating, learning and caring environment, Doveton College challenges and supports each student to achieve their personal best. Doveton College is very proud of the quality programs we have put in place to cater for the needs and interests of our students. On an annual basis College Council spends a lot of time and effort considering the financial position of the College and aims to keep costs to a minimum whilst also enabling the College to continue to provide the high-quality standard of learning that we have come to expect and want for our children.

We are looking forward to another great year of teaching and learning and would like to advise you of Doveton College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through the payment of contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Provide high quality programs and equipment for English, Maths, Humanities, Science, Art, Music, P.E. & Health and for Yr 7 - 9 Futures and all electives.
- Student laptops, IPADS and computers which were a much-needed resource for families during the lockdowns over the past 2 years
- Purchasing of library books and take-home books
- Online subscriptions to Mathletics, Reading Eggs, Mappen, ACER PAT testing, Essential Assessments
- Sport and Physical Education Equipment
- Berry Street Education Model
- Book packs for every child
- Maths & Science equipment
- COMPASS
- State of the art facilities and grounds

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Deb Gibson
College Principal



Judith Waters
College Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Curriculum consumables & equipment</i> <ul style="list-style-type: none"> • English • Mathematics • Humanities • Science – including all practical classroom experiments 	\$20.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • Mathletics • Word Fliers • EPIC • Essential Assessments • Mappen 	\$35.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$10.00
Subtotal Curriculum Contributions	\$65.00

Other Contributions - for non-curriculum items and activities to support the daily operation and objectives of Doveton college	Amount
Subject Resources: <i>English class sets, take home books, library books, Maths equipment, Music instruments, PE equipment, Science and Technology equipment, online text book levy</i>	\$10.00
<i>College Diary Planner</i>	\$10.00
<i>Locker Hire & Maintenance</i>	\$20.00
<i>ICT Programs and Services</i>	\$20.00
<i>Electives & Futures program</i>	\$180.00
<i>Stationary Pack – all stationary needs for the entire year including exercise books, pencils, textas, rulers, diary, erasers, sharpeners, scissors, glue, highlighters etc</i>	\$55.00
Subtotal Other Contributions	\$295.00
TOTAL AMOUNT	\$360.00

Tax deductible contributions	
Building fund. <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$50.00
Library fund. <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$50.00
Total Amount with Tax Deductible Contributions	\$460.00

Extra-Curricular Items and Activities

Doveton College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by *Jan 28, 2022*.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Other optional camps and excursions to be scheduled</i>	<i>TBA</i>	
<i>College Athletics, Swimming & Cross Country days</i>	<i>\$10.00</i>	
<i>Interschool Sport Affiliation</i>	<i>\$10.00</i>	
<i>Lock for Locker (Year 7 needed)</i>	<i>\$15.00</i>	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Doveton College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Smith Family
- Centrepay deductions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sharyn Wilson

Ph: 03 8765 0111 | Email: doveton.co@edumail.vic.gov.au

TOTALS by category	
Curriculum Contributions	\$ 65.00
Other Contributions	\$ 295.00
TOTAL	\$ 360.00
Tax Deductible Contributions	\$ 100.00
Extra-Curricular Items and Activities	\$ _____

Payment methods

Payments can be made via BPAY, credit card (complete details on the attached form), cash or cheque, EFTPOS.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



DOVETON COLLEGE 2022 PARENT PAYMENT VOLUNTARY CONTRIBUTIONS

Student Name: _____

2022 Student Year level: _____

I would like to pay the following Voluntary Contributions, Other Contributions, Extra -curricula items and Activities and Tax-deductible contributions as itemised on the payment letter,

Please mark which ones you would like to contribute to and how much

Category	Amount	Amount Paid
Curriculum Contributions	\$ 65.00	
Other Contributions	\$ 295.00	
Building & Library Fund	\$ 100.00	
Extra Curricula Contributions		
TOTAL PAYMENT		\$

Payments can be made via Credit Card (complete the details below), EFTPOS, Cash or by payment plan or Centre pay (please make an appointment to arrange with Sharyn Wilson - Business Manager)

CREDIT CARD PAYMENT INFORMATION:

I authorise Doveton College to directly debit the amount stated above from my credit card details below:

Mr/Mrs/Miss/Ms: _____

Address: _____

State: VIC Postcode: _____

Tel No: _____

Payment Method: Bankcard Mastercard Visa

Expiry Date: ___ / ___

Signature: _____

CARD NO: \$

(Please enter **total**)

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.